



5 September 2016

Dear Parent

**Autumn News**

**Individual & family Photographs:** Letters will be issued this week. Please note that family photos will only be taken if a reply slip is handed in. Appointments are only issued where there is a sibling to be in the photo who **does not** attend St Andrews.

**Annual Update:** Update forms were issued to ALL pupils in the nursery and school. Please ensure that the checked and signed forms are returned as soon as possible to the school so that we can check our records are up to date.

**Pupil Absence:** If you child is ill or off school/Nursery you **MUST** contact the school by 9.30 to let us know your child is not coming to school. This is required for new procedures as laid down by Aberdeenshire council.

**Flu immunisation:** P1-P7. Please return all completed forms by Thursday 8 September. Yes and NO replies are required. Thank you.

**Reminder:** The School association AGM and family fun night is on Wednesday 21 September at 6.30pm in the infant building. Refreshments will be served. All families welcome. More details are over the page.

**Gate:** The gate between the main building and infant building for Health and safety reasons, will be kept locked during school hours (9.05am to 3pm approximately).

**Lost property:** We have already had a number of lost items handed in and had missing items of uniform reported. Please ensure that **ALL** items of clothing are clearly marked with your child's name to avoid confusion.

**Library Books:** We have a large number of library books that have been borrowed over the last year and not returned. Please can everyone check at home for school library books and bring them back to school as soon as possible. Any books belonging to the school can be handed into the school office. We understand that books are easily muddled and would appreciate your support. We have two parent volunteers who are going to look after our libraries, Mrs Velykorodnyy and Mrs Buchan. Thank you very much for your time and help.

Yours sincerely

Mrs Yvonne Duthie  
Head Teacher

**I have received the newsletter dated 5 September (1 per family)**

Parent's Signature .....

Child's Name ..... Room .....